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### Licensing and Regulatory Committee

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**Time and Date**

9.30 am on Tuesday, 26th July, 2022

**Place**

Diamond Rooms 1 and 2 - Council House

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**Public Business**

1. **Apologies**

2. **Declarations of Interest**

3. **Minutes** (Pages 1 - 6)

To agree the minutes of the Committee meeting held on 4 July 2022 and the Sub-Committee hearings held on 11 July 2022.

4. **Exclusion of Press and Public**

To consider whether to exclude the press and public for the items of private business for the reasons shown in the reports.

5. **Outstanding Issues Report**

There are no outstanding issues to report.

6. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

**Private Business**

7. **Applications for the Grant/Suitability to hold Hackney Carriage & Private Hire Drivers' Licences**

Reports of the Director of Street Scene & Regulatory Service on the following:  
(Listing Officer: Mick Coggins, Email: [mick.coggins@coventry.gov.uk](mailto:mick.coggins@coventry.gov.uk))

(a) Review of Hackney Carriage Driver's Licence (Pages 7 - 20)

(b) Review of Private Hire & Hackney Carriage Driver's Licence (Pages 21 - 48)

8. **Any other items of private business which the Chair decides to take as matters of urgency because of the special circumstances involved**

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Julie Newman, Director of Law and Governance, Council House, Coventry

Monday, 18 July 2022

Note: The person to contact about the agenda and documents for this meeting is

Usha Patel/Carolyn Sinclair

usha.patel@coventry.gov.uk/carolyn.sinclair@coventry.gov.uk

Membership: Councillors F Abbott, L Bigham, J Birdi, J Clifford (Deputy Chair), B Gittins, G Hayre, J Innes, T Jandu, S Keough, R Lakha, A Masih, R Thay, CE Thomas (Chair) and S Walsh

### **Public Access**

Any member of the public who would like to attend the meeting in person is encouraged to contact the officer below in advance of the meeting regarding arrangements for public attendance. A guide to attending public meeting can be found here: <https://www.coventry.gov.uk/publicAttendanceMeetings>

**Usha Patel/Carolyn Sinclair**

**usha.patel@coventry.gov.uk/carolyn.sinclair@coventry.gov.uk**

**Coventry City Council**  
**Minutes of the Meeting of Licensing and Regulatory Committee held at 9.30 am**  
**on Monday, 4 July 2022**

Present:

Members:

Councillor CE Thomas (Chair)  
Councillor L Bigham  
Councillor J Birdi  
Councillor J Clifford (Deputy Chair)  
Councillor B Gittins  
Councillor G Hayre  
Councillor J Innes  
Councillor T Jandu  
Councillor S Keough  
Councillor R Lakha

Employees Present :

S Ahmed, Law and Governance  
M Coggins, Streetscene and Regulatory Services  
U Patel, Law and Governance

Apologies: Councillor F Abbott, R Thay and S Walsh and subsequent apologies from Councillor A Masih

## Public Business

### 8. Declarations of Interest

There were no declarations of interest.

### 9. Exclusion of Press and Public

**RESOLVED** that, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the items of business indicated below on the grounds that those items involve the likely disclosure of exempt information, as defined in Schedule 12A of that Act, in particular those paragraphs of Part 1 of the Schedule as indicated:

Minute No.	Subject	Relevant paragraphs of Part 1 of Schedule 12A
12	Application for the Grant/Suitability to hold a Hackney Carriage Drivers' Licence	1 & 3

### 10. Outstanding Issues Report

There were no outstanding issue.

**11. Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no items of public business.

**12. Applications for the Grant/Suitability to hold Hackney Carriage & Private Hire Drivers' Licences**

**RESOLVED** that, having considered the circumstances set out in the report of the Director of Streetscene and Regulatory Services now submitted:

**(a) The consideration of the review of a Hackney Carriage Driver's Licence be deferred to a future meeting.**

**(b) The application for the re-grant of a Hackney Carriage Driver's Licence be approved subject to a written warning.**

(Note: The applicant and his representative attended the meeting in support of his application.)

**(c) The application for the re-grant of a Private Hire Driver's Licence be approved.**

(Note: The applicant attended the meeting in support of his application.)

**13. Any other items of private business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no other items of private business.

(Meeting closed at 11.00 am)

# Coventry City Council

## **Minutes of the Meeting of Licensing and Regulatory Sub-Committee (Hearing)**

**held at 10.00 am on Monday, 11 July 2022**

Present:

Councillor J Birdi  
Councillor J Clifford  
Councillor R Thay (Chair for the Hearing)

Employees (by Directorate):

S Ahmed, Law and Governance  
D Blackburn, Streetscene and Regulatory Services  
S Harriott, Law and Governance  
R Masih, Streetscene and Regulatory Services  
C Sinclair, Law and Governance

Apologies: None

## Public Business

## 7. Appointment of Chair

**RESOLVED** that Councillor Thay be appointed as Chair for the Hearing.

## 8. Declarations of Interest

There were no declarations of interest.

**9. Application for a Premises Licence under the Licensing Act 2003 -  
Application for a New Premises Licence (Mix Me Ltd, 116 Melbourne Road,  
Coventry, CV5 6JH)**

The Sub-Committee considered an application for a new Premises Licence in respect of Mix Me Ltd. The application requested the sale/supply of alcohol (off sales only).

A Premises Licence application for Mix Me Ltd was received on 17 May 2022. The application was requesting the sale/supply of alcohol (off sales only); Monday to Sunday 24 hours per day. The application was for an e-commerce-based business from a residential property where orders were made online and drivers would deliver to local consumers.

During the 28-day consultation period, the applicant agreed with Environmental Protection to amend the application to reduce the sale/supply of alcohol to Monday to Friday 09.00 – 18.00 hours, conditions had also been agreed with Trading Standards & Planning (set out at Appendix 1a of the report).

The Licensing Officer outlined the report, confirming that the application was for a new premises licence. He confirmed that two representations were made. The Licensing Officer stated that no Responsible Authorities had objected to the application and that during the 28-day consultation period the Applicant agreed to amend the application to reduce the hours in respect of the sale/supply of alcohol and further conditions were agreed with Trading Standards and Planning.

The Applicant then presented his case. He explained that the purpose of Mix Me was purely based on cocktail mix delivery and that it was an e-commerce-based business and as such the Applicant was not expecting anyone to come to the door. The Applicant further stated that there would be no particular impact with delivery drivers as there would not be any commercial delivery to his property and that he would be picking up the products from elsewhere and delivering the products himself. The Applicant stated that this would mean the concerns regarding parking and the public hanging around were issues that would not arise. He clarified that the products will be contained in boxes made up of alcohol, juices and fruits depending on the customers' order.

The Applicant stated that he had spoken to a relation of one of the objectors, on Friday 8<sup>th</sup> July, regarding the concerns with parking and people coming to the property. It transpired that there was a misunderstanding as to how the business would be run. The Applicant stated that he believed the agreement he has with Trading standards, Planning and Environmental Protection was a fair compromise. The Applicant stated that as a new business he will not be expecting many orders to begin with and that the current premises was not a permanent location. If the business grows bigger, the Applicant would be looking to conduct business from elsewhere.

The Sub Committee asked the Applicant about the following matters:

- The volume of orders/products needing to be stored at the property and whether the Applicant would be preparing the cocktails or the ingredients only for the cocktails. The Applicant clarified that it would be difficult to provide an actual number as to demand as his business model was new and he cannot compare it to competitors. Specifically, the Applicant's business was based on the convenience of being able to order products online and them being delivered to the customer. The Applicant stated that he is not in a position to assess how many orders he is likely to receive given that it was a new business but that he did not expect to have more than 10 orders a week.
- Whether it was expected that customers would order for particular large events such as weddings or if it would be individuals. The Applicant stated that it would be for a mixture of both.
- How the supplies would be delivered. The Applicant clarified that he would pick them up from another location, make up the kits and deliver to customers.

In summing up, the Applicant explained that his business was a low-risk enterprise, once his business grows and there was a high level of demand and he can no longer function from home he will expand accordingly by moving to a different location. The Applicant would be looking to obtain loans, if the business grows, to be able to secure a bigger location. The Applicant stated that he has met most of the licensing objectives as he had sought to clarify any

miscommunications. The Applicant further stated that his business was a reasonable venture at the current location and that he would be looking to move elsewhere as the business grows.

**RESOLVED that the premises licence application in respect of Mix Me Ltd, 116 Melbourne Road, Coventry be granted subject to the conditions already agreed with Environmental Protection, Trading Standards and Planning.**

10. **Any Other Business**

There were no other items of business.

(Meeting closed at 10.30 am)

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By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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